



Mayor Elise Partin	Mayor Pro-Tem James E. Jenkins	Council Members Phil Carter Tim James Hunter Sox	City Manager Tracy Hegler	Deputy City Manager Jim Crosland Assistant City Manager Michael Conley
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City of Cayce
Regular Council Meeting
Tuesday, July 5, 2022

The July Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Mayor Pro Tem James Jenkins and Council Members Phil Carter and Hunter Sox. Deputy City Manager Jim Crosland, Municipal Clerk Mendy Corder, Finance Director Kelly McMullen, Human Resources Director Lynn Dooley, Fire Chief Steve Bullard and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Carter gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Mayor Pro Tem Jenkins made a motion to approve the June 7, 2022, Regular Council Meeting and the June 22, 2022 Public Hearing and Regular Council Meeting minutes as written. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

- A. Presentation by GIS Manager Bob Hawks of the Cayce River Arts District Story Map

Mr. Hawks stated that he had made a previous presentation to Council where he spoke about the many GIS successes the City had over the past few years. He stated that in that presentation he talked about future developments that could be done to help showcase the City. He stated that one of those future developments were story maps. He stated that a story map was a geographically enabled presentation product that can show a lot of different elements about any particular geographic area. He stated that he felt that the City's River Arts District was a perfect example for a story map of that type;

therefore over the past few months he created one. Mr. Hawks walked Council through the story map and showed them the many different elements of it.

Mayor Partin stated that Mr. Hawks was going to be greatly missed as he had accepted a job with the South Carolina Port Authority in Charleston. She stated that Council knew that with all Mr. Hawk's expertise that it would not be possible to keep him forever. She stated that he had made a lot of difference in the City in his time employed with the City. She stated that he was always welcome back and thanked him for the Cayce River Arts District story map and other things he had done to create a lasting impact.

Ordinances

- A. Discussion and Approval of Ordinance 2022-11 Enacting a New Article IV ("Special Events; Permit Required") in Chapter 6 ("Amusements and Entertainments") of the City Code – First Reading

Mr. Crosland stated that the City currently had an Ordinance that outlined the requirements for business license uses and renovations, but not one specifically for special events permitting. He stated that the proposed Ordinance specifically addressed the definition of special events, requirements and application for permits, conditions for the issuance of permits, duties of the organizer or organizers, road closures conditions for denial or revocation of the permit and the enforcement of laws. He stated that the proposed Ordinance would allow staff to ensure the safety and wellbeing of the City's citizens and visitors while having a great time at City approved events.

Council Member Sox made a motion to approve Ordinance 2022-11 on First Reading. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

Items for Discussion and Possible Approval

- A. Discussion and Approval of Memorandum of Understanding and Agreement between the City of Cayce and the Town of Springdale for Building Official Services

Mr. Crosland stated that the proposed agreement was identical to the current agreement the City had with the Town of Springdale except the proposed agreement slightly increased the fee from \$1,000 to \$1,250 per month. He stated that increased amount would completely cover the cost of the City's Building Official and extended the agreement until June 30, 2024. He stated that Springdale Town Council was in agreement with the MOU.

Mayor Pro Tem Jenkins made a motion to approve the Memorandum of Understanding and Agreement between the City of Cayce and the Town of Springdale for Building Officials services. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Committee Matters

- A. Approval to Enter the following Committee approved Minutes into the City's Record
Museum Commission – May 4, 2022
Planning Commission – May 16, 2022

Council Member Sox made a motion to accept the Committee approved minutes into the record. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of Proposed Amendments to the Cayce Museum and Historical Commission By-Laws

Council Member Sox made a motion to approve the amended By-Laws. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

- C. Appointments and Reappointments
Public Safety Foundation – Four (4) Positions

Council Member Sox made a motion to reappoint Ms. Karen Sanders and appoint Ms. Barbara Corbett, Mr. Miles Fisher and Ms. Dora Benitez to the Public Safety Foundation. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Mr. Crosland stated that the 22/23 budget was implemented on July 1, 2022. He stated that Directors and staff were meeting daily on their approved budgets and projects. He stated that the City was awarded a \$15,000 grant through DHEC for additional sanitation roll carts which would give the City about 200 additional roll carts for replacements and new ones. He stated that Sanitation Manager Thomas White was working on coordinating what streets would receive roll carts. Mr. Crosland stated that the City was in the beginning stages of hosting CDL classes in-house for staff. He thanked staff members Allen Clayborn and Erick Kennedy who would be overseeing the training. He stated that the in-house training would give a select number of dedicated employees the opportunity to obtain their Class A driver's license to assist

when needed inside the city. He stated that the Police Department was holding a community event called "A Fiesta" on July 17, from 11am to 3pm in the Granby Gardens Park. He stated that there would be music, food, and games.

Council Comments

Council congratulated Mr. Crosland on leading his first Council Meeting.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were not any items to discuss in Executive Session.

Adjourn

Council Member Sox made a motion to adjourn the meeting. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:22 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

